

Performer agreement

The POY commits to a minimum of eight (8) chapter events during the term, and will schedule companion workshop(s) whenever possible. The POY will work directly with chapters/host organizations to confirm appearance dates and details.

Chapter/host organization responsibilities

The host chapter/organization is responsible for handling and paying for local transportation and accommodation arrangements.

POY honorarium

The POY's honorarium will be paid by the chapter/host organization directly to the POY. Please indicate your suggested/desired honorarium/performance fee:

\$_____

POY Coordinator

Performance arrangements are made between the event organizers and the POY. The POY must keep the Program Coordinator informed of chapter appearances, either by copy emails, or by periodic updated schedules. In case of problems or conflicts, the Program Coordinator may be called upon for advice. Direct all questions to POY Coordinator Betsey Norgard, norgard @ paulbunyan.net

Publicity

Please provide local news outlet(s)/contact(s) for publicity purposes if selected as POY:

Applicant's Agreement to Terms

My signature on this document confirms that I agree to the terms and guidelines for the Performer of the Year for the period September 1, 2018 - August 31, 2019.

I further certify that the information given in my application and all its attachments is truthful and accurate.

I agree to submit, in writing, a financial report to the Performer of the Year Coordinator (c/o the FFN office in Pasadena, CA) by October 1, 2019.

I agree to use POY funding only for the purpose outlined in this agreement. Should this not be feasible for any reason, I will promptly return the funds to Finlandia Foundation National.

If I am selected as Performer of the Year this document, when signed and dated by the FFN POY Coordinator, will serve as my POY contract according to the agreement as outlined.

Signature of Applicant

Signed

Printed/typed name

DATE:

Submitting the Application Package

Please send your application package via a service that can confirm its receipt at the FFN office, such as delivery confirmation, tracking or required receipt signature.

Mail or ship your application package to:

Finlandia Foundation National 470 W. Walnut Street Pasadena, CA 91103

E-mail your application package to:

office@finlandiafoundation.org

Phone: 626.795.2081 www.FinlandiaFoundation.org

Postmark/e-mail deadline is February 15, 2018

NOTE: Send only copies of support material. Nothing will be returned.

Application package received at FFN office

_____ Mail _____ E-mail

DATE:

2018-19 FFN Performer of the Year Agreement

POY Name:

Signature of POY Coordinator

Signed

Printed/typed name

DATE:

Signed agreement mailed to POY

DATE: